

5.4.2017 Review 2.7.2019

A FACILITIES TASK FORCE SHALL BE ESTABLISHED. THE FACILITIES TASK FORCE WILL REPORT DIRECTLY TO THE SUPERINTENDENT OF SCHOOLS AND TO THE SCHOOL BOARD. THE FACILITIES TASK FORCE WILL MAKE REPORTS TO THE SCHOOL BOARD AT REGULAR SCHOOL BOARD MEETINGS. FACILITIES TASK FORCE MEETINGS WILL BE SUBJECT TO THE FLORIDA OPEN GOVERNMENT (Sunshine Law Statute F.S. 286.011) School Board Policy 1.7

B. A. OBJECTIVES OF THE FACILITIES TASK FORCE

The Facilities Task Force shall provide a forum for community participation in the planning, construction, maintenance, and monitoring processes of the Broward County school facilities and make recommendations to The School Board of Broward County, Florida, that will promote excellence in Broward County school facilities.

The Facilities Task Force shall review individual school needs assessments and recommend priorities to the School Board for the District ~~Facilities Work Program/Capital Budget~~ Educational Facilities Plan.

~~The Facilities Task Force shall provide input to the District's Educational Specifications Committee.~~

The Facilities Task Force shall advise the School Board on specific observations, potential problems, and successes relative to maintenance of facilities, new construction, and renovation and remodeling projects.

B.A. PROCEDURES FOR APPOINTING MEMBERS TO THE FACILITIES TASK FORCE (FTF)

1. The Facilities Task Force appointments are to be presented to the Board on or before October 15 of each year. ~~except for Board appointments, which shall be made at the Organizational Meeting on the third Tuesday after the first Monday in November of each year.~~

2. Term of Office: Facilities Task Force members shall be appointed for one (1) year and may be reappointed for additional terms. No term limits shall be imposed upon any individual's service as an appointee or member upon Facilities Task Force committee. Term shall be from July 1st to June 30th.

3. The Facilities Task Force shall meet regularly once each month and shall not conduct any meetings in July without receiving prior approval from the Superintendent.

4. The officers of the Facilities Task Force shall be elected annually at the April May meeting; a majority of the full committee being present, and shall serve for one (1) year and until their successors have been elected. At a minimum, each such advisory committee shall annually elect a Chair and Vice Chair. Neither of those offices may be held by an advisory committee appointee or member for more than two (2) consecutive years. After serving as its Chair for two years, an advisory committee appointee or member may not serve as a Chair or Vice Chair of that advisory committee for a period of at least two (2) years. Chair and Vice chair shall not be employed by the BCPS except when the member is a representative of a collective bargaining unit as identified in this policy.

5. If an appointee must resign from the task force during his/her term, then the position will be filled by the person/group who originally selected the affected person. The new appointment shall complete the original appointee's term of office.

6. Membership should be representative of every Innovation Zone, multiethnic composition of the Broward County community and be a cross-section of the community in terms of gender, age and geographic location.

7. Rights of the membership to vote on issues will be governed by the Florida State Board of Education Administrative Rules, Code of Ethics—Education Profession, 6B-1.001 and 6B-1.006, and the Code of Conduct for Administrators, School Board Policy 4009.11 and the Facilities Task Force By-Laws.

8. Each member of The Facilities Task Force is a public officer as defined in Sections 112.313(1) and 112.3143(1), Florida Statutes and is subject to the state ethics requirements and The Sunshine Law.

8-9. Membership of the Facilities Task Force shall be delineated as follows:

A finite and set number of advisory committee members must be specified in each School Board-Established advisory committee's establishing policy.

- a. District Advisory Council: One (1) elected representative.
- b. Area Advisory Council: One (1) elected representative from each area. (3)
- c. Broward County Council of PTAs: Four (4) (One1) elected representatives.
- d. ~~Business/Industry: Three (3) representatives.~~
- e. Community: One (1) community representative from each Innovation Zone (28)
- f. ~~Diversity Committee: One (1) elected representative.~~
- g. League of Cities: ~~Three (3)~~ (One1) elected representatives.
- h. ~~School Board Members: One (1) appointee residing in said Board Member's District to represent each School Board Member. (Policy 1.7) (9)~~ School Board Members shall designate their appointments and/or reappointments to School Board Established Advisory Committees for the upcoming school/fiscal year prior to June 30th of the prior school/fiscal year or as soon as possible thereafter.
- i. Community-at-Large: Four (4) representatives
- j. One Principal representative from each: elementary, middle and high school

- k. One (1) ESE Advisory Council Representative
- l. One (1) Federation of Public Employees (FOPE)
- m. One (1) Broward Teachers Union (BTU)

- n. School Board Staff (non-voting): Representatives from the Division of Facilities and Construction Management, ~~Comptroller's Office,~~ Capital Budget Department, ~~Education Technology Services~~ Information & Technology, Maintenance Department Physical Plant Operations Division (PPO), Risk Management and Safety Department Environmental Health & Safety, and other staff, as appropriate

Each member of a School Board-Based Advisory Committee is required to complete the school district's annual training program for School Board-Established Advisory Committees prior to the second meeting following their appointment to any advisory committee. Policy 1.7, C. 2.

The Chair of each School Board-Established Advisory Committee will meet annually with the Superintendent or her/his designee to collaborate on the goals and objectives for the school year.

C. Quorum.

A majority of the number of members fixed by, or in the manner provided in, this policy shall constitute a quorum for the transaction of business; provided, however, that whenever, for any reason, a vacancy occurs in the membership, a quorum shall consist of a majority of the remaining members until the vacancy has been filled. A quorum shall consist of thirty percent (30 %) of the filled positions in this policy.

D. By Laws

Establish by-laws utilizing the established template and reviewed every two years.

Policy Adopted: 12/14/99

Policy Amended: 03/18/03; 06/01/04